

Advisory Committee Fall 2023 Minutes
Licensed Vocational Nursing
– Vernon College, Century City Center
Joe Chat Sumner Conference Room
November 8, 2023 – 2:09PM

Members Present

Erin Lindsey
Lori Page
Julie Smajstrla

Vernon College Faculty/Staff

Dr. Mary Rivard
Bettye Hutchins
Zachary Nguyen-Moore
Stephanie Mescher
Erica Stolper

Members Not Present

Andrea Anderle
Rachael Gray
Clayton Whitman
Jocelyn Ott

Welcome and IntroductionsMary Rivard
Dr. Rivard welcomed committee members and invited all to introduce themselves.

Purpose of Advisory CommitteeBettye Hutchins
Dr. Rivard reviewed the purpose and importance of advisory committees and the role they play at Vernon College.

Election of Vice-Chair, and RecorderBettye Hutchins
Bettye Hutchins explained the roles of vice chair and recorder and invited the committee to volunteer or nominate others for these roles.
Volunteer for Vice Chair – Erin Lindsey
Volunteer for Recorder – Julie Smajstrla

Chair..... Lori Page

Old Business/Continuing BusinessLori Page
Lori Page asked if there was any old business to discuss. With no old business, she moved on to discuss new business.

New BusinessRachel Gray

❖ **Review program outcomes, assessment methods/results, and workplace competency**

Lori Page asked Dr. Rivard to review program outcomes.

Program outcomes

1. Provide a **Safe and Effective Care Environment** - contributes to the enhancement of the health care delivery setting and protects clients and health care personnel. Provides

Coordinated Care – collaborates with health care team members to facilitate effective client care.

2. Promote and support **Safety and Infection Control** – contributes to the protection of clients and health care personnel from health and environmental hazards
3. Incorporate **Health Promotion and Maintenance** practices - provides nursing care for clients that incorporate the knowledge of expected stages of growth and development, and prevention and/or early detection of health problems.
4. Foster and support **Psychosocial Integrity** - provides care that assists with the promotion and support of the emotional, mental and social wellbeing of clients.
5. Promote and Support **Physiological Integrity** - promotes physical health and wellness by providing care and comfort, reducing client risk potential, and managing health alterations.
 - a. Provide **Basic Care and Comfort** - provides comfort to clients and assists in the performance of activities of daily living.
 - b. Provide **Pharmacological Therapies** - provides care related to the administration of medications and monitors clients who are receiving parenteral therapies.
 - c. Foster **Reduction of Risk Potential** strategies - reduces the potential for clients to develop complications or health problems related to treatments, procedures, or existing conditions.
 - d. Promote and support **Physiological Adaptation** - participates in providing care for clients with acute, chronic, or life-threatening physical health conditions.

❖ **Approve program outcomes**

After review, Lori asked if there were any suggestions. With no discussion, Lori asked for a motion to approve the program outcomes as presented.

Julie Smajstrla made a motion to approve.

Erin Lindsey seconded the motion.

The motion passed and the committee approved the program outcomes as presented.

Lori then moved on to assessment methods.

❖ **Approve assessment methods and results**

Lori Page asked Dr. Rivard to review the assessment methods and results. Dr. Rivard explained updates from the state legislature affecting scoring policies and the actions being taken to adjust to these changes.

Old:

1. Successfully complete course requirements including the HESI Review, two HESI Exit examinations, and the LVNCF.
2. Achieve a score of 975 or higher on the combined score of the highest HESI Exit Examination and LVNCF.

3. Any student failing to achieve a HESI Exit Exam score of 900 or better on the first attempt, will be required to repeat the Hurst Review course following graduation exercises as a requirement for program completion. Written verification of course completion must be provided before submission of the Director's Affidavit of Graduation.
4. Failure of VNSG 1205 will result in dismissal from the LVN Program. Students who are unsuccessful on their first attempt at VNSG 1205 may retake the course in the following semester. To be eligible for course re-enrollment, the student will be required to repeat the Hurst Review course before the first class day.
5. During the second enrollment, students will be given the opportunity to retake the LVNCF and have three additional attempts (two required) on the HESI Exit Exam to reach a combined score of 975 or better.
6. Students failing VNSG 1205 on the second attempt will not be eligible for certificate completion or vocational nurse licensure.

New:

1. Successfully complete course requirements including the HESI Review, two HESI Exit examinations, and 3 LVNCF exams.
2. Scoring:
 - a. 3 LVNCF = 60%
 - b. 2 HESI Exit = 10%
 - c. Assignments = 10%
 - d. Remediation = 20%
3. Failure of VNSG 1205 will result in dismissal from the LVN Program. Students who are unsuccessful on their first attempt at VNSG 1205 may retake the course in the following semester. To be eligible for course re-enrollment, the student will be required to repeat the Hurst Review course before the first class day.
4. Students failing VNSG 1205 on the second attempt will not be eligible for certificate completion or vocational nurse licensure.

Failure to achieve the above criteria results in LVN Program failure.

Lori Page asked for a motion to approve the implementation of the new method as discussed.

Erin Lindsey made a motion to approve.

Julie Smajstrla seconded the motion.

The motion passed and the committee approved the implementation of the new method as discussed.

Lori moved on to workplace competency.

❖ **Approval of workplace competency (course or exam)**

Lori Page asked Dr. Rivard to review the workplace competency.

The following data represents NCLEX-PN exam takers from April 2022 through March 2023.

NCLEX-PN

“Test plan performance is based on the median performance of your graduates in each content area. It is interpreted as the expected percentage of all possible questions that could be administered in a given category that would be answered correctly by your typical graduate.” (NCLEX program reports for the period of APR 2022-MAR 2023, 2023)

Program Outcome	Number of who took licensure exam	Results per student	Use of results
Provide a Safe and Effective Care Environment - contributes to the enhancement of the health care delivery setting and protects clients and health care personnel. Provides Coordinated Care – collaborates with health care team members to facilitate effective client care.	50	The National Council for State Boards of Nursing (NCSBN) defines NCLEX Passing Performance for this outcome = 51%; Median performance for our graduates = 63%	Results used for curriculum planning and revision
Promote and support Safety and Infection Control – contributes to the protection of clients and health care personnel from health and environmental hazards	50	The National Council for State Boards of Nursing (NCSBN) defines NCLEX Passing Performance for this outcome = 50%; Median performance for our graduates = 53%	Results used for curriculum planning and revision
Incorporate Health Promotion and Maintenance practices - provides nursing care for clients that incorporate the knowledge of expected stages of growth and development, and prevention and/or early detection of health problems.	50	The National Council for State Boards of Nursing (NCSBN) defines NCLEX Passing Performance for this outcome = 51%; Median performance for our graduates = 55%	Results used for curriculum planning and revision
Foster and support Psychosocial Integrity - provides care that assists with the promotion and support of the emotional, mental and social wellbeing of clients.	50	The National Council for State Boards of Nursing (NCSBN) defines NCLEX Passing Performance for this outcome = 50%; Median performance for our graduates = 62%	Results used for curriculum planning and revision
Promote and Support Physiological Integrity - promotes physical health and wellness by providing care and comfort, reducing client risk potential, and managing health alterations. <ul style="list-style-type: none"> a. Provide Basic Care and Comfort - provides comfort to clients and assists in the performance of activities of daily living. b. Provide Pharmacological Therapies - provides care related to 	50	The National Council for State Boards of Nursing (NCSBN) defines NCLEX Passing Performance for this outcome = 50% for basic care and comfort, pharmacological and parenteral therapies, reduction of risk potential, and physiological adaptation; Median “expected percentage correct” for our graduates = 55% for basic care and	Results used for curriculum planning and revision

<p>the administration of medications and monitors clients who are receiving parenteral therapies.</p> <p>c. Foster Reduction of Risk Potential strategies - reduces the potential for clients to develop complications or health problems related to treatments, procedures, or existing conditions.</p> <p>d. Promote and support Physiological Adaptation - participates in providing care for clients with acute, chronic, or life-threatening physical health conditions.</p>		<p>comfort, 59% for pharmacological therapies, 60% for reduction of risk potential, and 56% for physiologic adaptation</p>	
---	--	--	--

Verification of workplace competencies:
 Credentialing Exam – NCLEX-PN Examination

After review, Lori Page asked if there were any suggestions. With no additional discussion, Lori asked for a motion to approve the workplace competency as presented.

Erin Lindsey made a motion to approve.

Julie Smajstrla seconded the motion.

The motion passed and the committee approved the workplace competency as presented.

Lori moved on to program specific accreditation.

❖ **Program Specific Accreditation Information and Requirements (if applicable)**

Lori Page asked Dr. Rivard to review program specific accreditation.

From the Texas BON:

Ongoing approval status is determined biennially by the Board on the basis of information reported or provided in the program’s NEPIS and CANEP, NCLEX-PN® examination pass rates, program compliance with this chapter, and other program outcomes. Certificates of Board approval will be mailed to all Board-approved nursing programs biennially in even-numbered years.

(1) Compliance Audit. Each approved professional nursing education program shall submit a biennial CANEP regarding its compliance with the Board’s requirements.

(2) NCLEX-PN® Pass Rates. The annual NCLEX-PN® examination pass rate for each professional nursing education program is determined by the percentage of first-time test-takers who pass the examination during the examination year.

(A) A minimum of eighty percent (80%) of first-time NCLEX-PN® candidates is required to achieve a passing score on the NCLEX-PN® examination during the examination year.

(B) When the passing score of first-time NCLEX-PN® candidates is less than 80% on the examination during the examination year, the nursing program shall submit a Self-Study Report that evaluates factors that may have contributed to the graduates’ performance on the NCLEX-PN® examination and a description of the corrective measures to be implemented. The report shall comply with Board Education Guideline 3.2.1.a. Writing a

Self-Study Report on Evaluation of Factors that Contributed to the Graduates' Performance on the NCLEX-PN® or NCLEX-PN® Examination. Within one year of the submission of the Self-Study Report to the Board, the program shall provide to Board Staff evaluation data on the effectiveness of corrective measures implemented.

After review, Lori moved on to program curriculum.

❖ **Review program curriculum/courses/degree plans**

Lori Page asked Dr. Rivard to review the program curriculum.

Licensed Vocational Nursing, Level 2 Certificate

CIP 51.3901

Instructional Locations - Vernon Campus, Century City Center, and Seymour

CERTIFICATE OF COMPLETION (Probable Completion Time – One Year or 43 weeks)

Pre-requisite List (4 SH)

BIOL 2401	Anatomy & Physiology I	4
-----------	------------------------	---

Related Requirements (7 SH)

BIOL 2402	Anatomy & Physiology II	4
PSYC 2314	Lifespan Growth & Development	3
LEAD 1100	Workforce Development with Critical Thinking	1

Major Requirements (36 SH)

First Semester

VNSG 1222	Vocational Nursing Concepts	2
VNSG 1261	Clinical - Licensed Practical/Vocational Nurse Training	2
VNSG 1331	Pharmacology	3
VNSG 1423	Basic Nursing Skills	4

Second Semester

VNSG 1201	Mental Health and Mental Illness	2
VNSG 1429	Medical-Surgical Nursing	4
VNSG 2331	Advanced Nursing Skills	3
VNSG 1362	Clinical - Licensed Vocational Nurse (LVN) Training	3

Third Semester

VNSG 1230	Maternal-Neonatal Nursing	2
-----------	---------------------------	---

VNSG 1363	Clinical – Licensed Practical/Vocational Nurse Training	3
VNSG 1234	Pediatrics	2
VNSG 1205	NCLEX PN Review	2
VNSG 1432	Medical-Surgical Nursing II	4
	Total Credit Hours:	48

CCMA could get credit for VNSG 1331 and 1423

Course descriptions and learning outcomes provided as a separate document.

❖ **Approve program revisions (if applicable)**

After review, Lori Page asked if there were any suggestions. With no additional discussion, Lori asked for a motion to approve the curriculum as presented.

Erin Lindsey made a motion to approve.

Julie Smajstrla seconded the motion.

The motion passed and the committee approved the curriculum as presented.

Lori moved on to the following matrices..

❖ **Approve 2022-2023 SCANS, General Education, Program Outcomes, and Institutional Outcome Matrices.**

Lori Page asked Dr. Rivard to review the following matrices.

SCANS Matrix: The SCANS (Secretary’s Commission on Achieving Necessary Skills) Matrix represents the 8 Federal requirements that must be taught. The matrix shows how we are mapping them back to each of the courses in the program.

Program: Licensed Vocational Nursing								Credential: Certificate of Completion	
Award: Licensed Vocational Nursing Certificate of Completion									
Cip: 51.3901									
LIST OF ALL COURSES REQUIRED AND IDENTIFIED COMPETENCIES									
SCANS COMPETENCIES								Course Number	Course Title
1	2	3	4	5	6	7	8		
X	X	X	X	X	X	X	X	VNSG 1222	Vocational Nursing Concepts
X	X	X	X	X	X	X	X	VNSG 1423	Basic Nursing Skills
X	X	X	X	X	X	X	X	VNSG 2331	Advanced Nursing Skills
X	X	X	X	X	X	X	X	VNSG 1201	Mental Health and Mental Illness
X	X	X	X	X	X	X	X	VNSG 1205	NCLEX-PN Review
X	X	X	X	X	X	X	X	VNSG 1429	Medical-Surgical Nursing I
X	X	X	X	X	X	X	X	VNSG 1230	Maternal - Neonatal Nursing
X	X	X	X	X	X	X	X	VNSG 1331	Pharmacology
X	X	X	X	X	X	X	X	VNSG 1362	Clinical - Licensed Vocational Nursing (LVN) Training
X	X	X	X	X	X	X	X	VNSG 1234	Pediatrics
X	X	X	X	X	X	X	X	VNSG 1432	Medical-Surgical Nursing II
X	X	X	X	X	X	X	X	VNSG 1362	Clinical - Licensed Vocational Nursing (LVN) Training - All Programs
X	X	X	X	X	X	X	X	VNSG 1363	Clinical- Licensed Vocational Nurse (LVN) Training
X	X		X	X	X	X		LEAD 1100	Workforce Development with Critical Thinking
								PROGRAM COMPETENCIES (as determined by the advisory committee)	
								8. BASIC USE OF COMPUTERS	
								7. WORKPLACE COMPETENCIES	
								6. PERSONAL QUALITIES	
								5. THINKING SKILLS	
								4. SPEAKING AND LISTENING	
								3. ARITHMETIC OR MATHEMATICS	
								2. WRITING	
								1. READING	

General Education Matrix: The General Education Matrix is state-mandated. You will see the 6 requirements that the college is tasked with teaching and how they map back to the courses.

Program: Licensed Vocational Nursing							Credential: Certificate of Completion	
Award: Licensed Vocational Nursing Certificate of Completion								
Cip: 51.3901								
LIST OF ALL COURSES REQUIRED AND IDENTIFIED CORE OBJECTIVES								
GENERAL EDUCATION CORE OBJECTIVES						Course Number	Course Title	
1	2	3	4	5	6			
X	X		X	X	X	VNSG 1222	Vocational Nursing Concepts	
X	X	X	X	X	X	VNSG 1261	Clinical - Licensed Vocational Nursing Training	
X	X	X	X	X	X	VNSG 1423	Basic Nursing Skills	
X	X	X	X	X	X	VNSG 2331	Advanced Nursing Skills	
X	X	X	X	X	X	VNSG 1201	Mental Health and Mental Illness	
X	X	X	X	X	X	VNSG 1205	NCLEX-PN Review	
X	X	X	X	X	X	VNSG 1429	Medical-Surgical Nursing I	
X	X	X	X	X		VNSG 1230	Maternal - Neonatal Nursing	
X	X	X		X	X	VNSG 1331	Pharmacology	
X	X	X	X	X	X	VNSG 1362	Clinical - Licensed Vocational Nursing Training	
X	X	X	X	X		VNSG 1234	Pediatrics	
X	X	X	X	X	X	VNSG 1432	Medical-Surgical Nursing II	
X	X	X	X	X	X	VNSG 1363	Clinical- Licensed Vocational Nurse Training	
X	X		X	X	X	LEAD 1100	Workforce Development with Critical Thinking	
						6. Personal Responsibility		
						5. Social Responsibility		
						4. Teamwork		
						3. Empirical and Quantitative Skills		
						2. Communication Skills		
						1. Critical Thinking Skills		

Program Outcomes Matrix: The Outcomes Matrix represents the Vernon College mandated requirements. They are the Program outcomes just approved and how they map back to the courses.

Program: Licensed Vocational Nursing					Credential: Certificate of Completion	
Award: Licensed Vocational Nursing Certificate of Completion						
Cip: 51.3901						
LIST OF ALL COURSES REQUIRED AND OUTCOMES						
OUTCOMES					Course Number	Course Title
1	2	3	4	5		
X	X	X	X	X	VNSG 1222	Vocational Nursing Concepts
X	X	X	X	X	VNSG 1261	Clinical - Licensed Vocational Nursing (LVN) Training
X	X	X	X	X	VNSG 1201	Mental Health and Mental Illness
X	X	X	X	X	VNSG 1205	NCLEX-PN Review
X	X	X	X	X	VNSG 1234	Pediatrics
X	X	X	X	X	VNSG 1329	Medical-Surgical Nursing I
X	X	X	X	X	VNSG 1330	Maternal - Neonatal Nursing
X	X	X	X	X	VNSG 1331	Pharmacology
X	X	X	X	X	VNSG 1332	Medical-Surgical Nursing II
X	X	X	X	X	VNSG 1362	Clinical - Licensed Vocational Nursing (LVN) Training
X	X	X	X	X	VNSG 1363	Clinical - Licensed Vocational Nursing (LVN) Training
X	X		X	X	VNSG 1423	Basic Nursing Skills
X	X		X	X	VNSG 2431	Advanced Nursing Skills
					LEAD 1100	Workforce Development with Critical Thinking
					PROGRAM OUTCOMES (as determined by the advisory committee)	
					5. Promote and Support Physiological Integrity	
					4. Foster and support Psychosocial Integrity	
					3. Incorporate Health Promotion and Maintenance practices	
					2. Promote and support Safety and Infection Control	
					1. Provide a Safe and Effective Care Environment	

Institutional Outcomes Matrix: The Institutional Outcomes Matrix represents the Vernon College mandated requirements. This matrix represents how the program outcomes map back to the institutional outcomes/general education outcomes.

Program: Licensed Vocational Nursing					Credential: Certificate of Completion
Award: Licensed Vocational Nursing Certificate of Completion					
Cip: 51.3901					
LIST OF ALL COURSES REQUIRED AND OUTCOMES					
OUTCOMES					General Education Outcomes
1	2	3	4	5	
X	X	X	X	X	1. Critical Thinking Skills
X	X	X	X	X	2. Communication Skills
X	X	X	X	X	3. Empirical and Quantitative Skills
X	X	X	X	X	4. Teamwork
X	X	X	X	X	5. Social Responsibility
X	X	X	X	X	6. Personal Responsibility
					PROGRAM OUTCOMES (as determined by the advisory committee)
					5. Promote and Support Physiological Integrity
					4. Foster and support Psychosocial Integrity
					3. Incorporate Health Promotion and Maintenance practices
					2. Promote and support Safety and Infection Control
					1. Provide a Safe and Effective Care Environment

After review, Lori Page asked if there were any suggestions. With no additional discussion, Lori asked for a motion to approve the matrices as presented.

Erin Lindsey made a motion to approve.

Julie Smajstrla seconded the motion.

The motion passed and the committee approved the matrices as presented.

❖ **Program statistics: Graduates (from previous year/semester), current majors, current enrollment**

Lori Page asked Dr. Rivard to review the program statistics.

- Program Statistics:
 - Graduates 2022-2023: 56
 - Enrollment Summer 2023: 61
 - Majors Fall 2023-24: 68
 - Enrollment Fall 2023: 68

❖ **Local Demand/CLNA**

*Lori Page invited Bettye Hutchins to review the accuracy of the chart below provided by O*NET, then review questions from the Comprehensive Local Needs Assessment for use in compulsory state reporting.*

Occupation	National Median Wage	State Median Wage	Local Median Wage	Current /Projected Job openings (annual)	Projected Growth (annual)
Licensed Vocational Nurse	\$26.86/hr \$51,571/annual	\$25.41/hr \$48,787/annual	\$24.828/hr \$47,670/annual	6,865 (state) 125 (local)	1.56% (state) .36% (local)

*Labor Market Outlook(O*NET)

After review, Lori Page moved on to facilities, equipment, and technology.

❖ **Evaluation of facilities, equipment, and technology. Recommendation for the acquisition of new equipment and technology.**

Lori Page asked Dr. Rivard to review evaluation of facilities, equipment, and technology.

2022-23
3 IV training arms
Computer monitor

After review, Lori asked if there were any suggestions, and with no further discussion, moved on to external learning experiences, employment, and placement.

❖ **External learning experiences, employment, and placement opportunities**

Lori Page asked Dr. Rivard to review external learning experiences, employment, and technology.

Faculty: “Vernon College offers a job board on the website. Businesses can contact Career Services, to add jobs or you can post yourself. VC also subscribes to a service called GradCast. Within this program, over 600,000 business and industry contacts are available to the graduates to send up to 100 free resumes within a set zip code. If you would like to have your business as part of that database, please contact Bettye Hutchins, bhutchins@vernoncollege.edu.”

Placement Rate of Program Completers by Reporting Year [1]												
Program	2016-2017			2017-2018			2018-2019			3-Year Average		
	Plc	Cmp	%	Plc	Cmp	%	Plc	Cmp	%	Plc	Cmp	%
51390000-Practical Nursing, Vocational Nursing, and Nursing Assistants	97	101	96.04%	110	113	97.35%	34	34	100%	241	248	97.18%

After review, Lori asked if there were any suggestions and with no further discussion, moved on to professional development.

❖ **Professional development of faculty and recommendations**

Lori Page asked Dr. Rivard to review professional development opportunities.

- Nurse Tim webinars
- March 2023, TACTE Conference: Mary Rivard
- October 2023, Mock Trial: Reisa Johnston, Kari Redlich, Lori Page
- October 2023, NTSH Conference: Reisa Johnston, Kari Redlich, Lori Page

After review, Lori asked if there were any suggestions, and with no further discussion, moved on to promotion and publicity/recruiting.

❖ **Promotion and publicity (recruiting) about the program to the community and business and industry**

Lori Page asked Dr. Rivard to review promotion and publicity/recruiting.

- Program video on homepage
- Fliers, postcards, magnets, and bookmarks used as recruiting tools
- Adulting Day, Vernon Boy's and Girls' Club
- College and Career Fair, CEC
- CTE Navigator
- Tours

After review, Lori asked for any suggestions, and with no further discussion, moved on to special populations.

❖ **Serving students from special populations:**

Lori Page asked Dr. Rivard to review the updated definitions of special populations and the services the college offers those who apply.

Vernon College is an open-enrollment college. The Proactive Assistance for Student Services (PASS) department offers many services for documented disabilities such as but not limited to quiet testing, longer testing times, interpreters, and special equipment.


Vernon College has a program titled “New Beginnings” for students who qualify to receive transportation, childcare, and/or textbook loans. Perkins funding is also offering assistance to break down barriers such as uniform, supply, and equipment costs.

Peer to Peer mentoring, tutoring (online and in-person), resume building, student success series, and counseling are just a few of the other options/services available to students.

1. Special population’s new definitions:
 - a. Individuals with disabilities;
 - b. Individuals from economically disadvantaged families, including low-income youth and adults;
 - c. **Individuals preparing for nontraditional fields; male/female ratio = 7:61**
 - d. Single parents, including single pregnant women;
 - e. Out-of-workforce individuals;
 - f. English learners;
 - g. Homeless individuals described in section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
 - h. Youth who are in, or have aged out of, the foster care system; and
 - i. Youth with a parent who—
 - i. is a member of the armed forces (as such term is defined in section 101(a)(4) of title 10, United States Code);
 - ii. is on active duty (as such term is defined in section 101(d)(1) of such title).

Lori Page asked if there was anything further to discuss.

With no further discussion, the meeting was adjourned at 3:25PM

Recorder Signature 	Date 07/17/2024	Next Meeting: Fall 2024
---	--------------------	-------------------------